

# How to access online course reserves

Click “Course Reserve” tab in library catalog

The screenshot shows the NJIT Libraries Catalog website in a Windows Internet Explorer browser window. The address bar displays the URL <http://librarius.njit.edu:7008/vwebv/searchAdvanced>. The page header includes the NJIT logo and navigation links: [Library Hours](#), [Ask a Librarian](#), [Interlibrary Loan](#), [Log In to your account](#), and [Help](#). Below the header is a navigation bar with buttons for [Search](#), [My Searches](#), [My List](#), [My Account](#), and [Exit the Catalog](#). The main content area is titled "Advanced Search" and features a tabbed interface with five tabs: **Basic**, **Advanced**, **Author**, **Course Reserve** (highlighted in red), and **Other Libraries**. The "Course Reserve" tab is active, showing a search form with three input fields for search terms, each with a dropdown menu for "any of these" and "within" options. Below the search fields are various filters: "Year" (radio buttons for "Current Material" and "From" to "To"), "Location" (dropdown), "Place" (dropdown), "Type" (dropdown), "Status" (dropdown), "Format" (dropdown), and "Language" (dropdown). A "Records per page" dropdown is set to "25 records per page". A "Search" button is located at the bottom right of the form. A "Search History" link is visible in the top right corner of the search area. At the bottom of the page, a "Search Tip" provides instructions on how to use the search form. The browser's taskbar at the bottom shows several open applications, including "New OPAC - Microsoft O...", "WebVoyage Advance...", "Website documents", and "How to access online cou...". The system clock in the bottom right corner shows "10:57 AM".

Updated on August 17, 2009

# Choose Instructor and/or Course from the drop down menus, and click Search

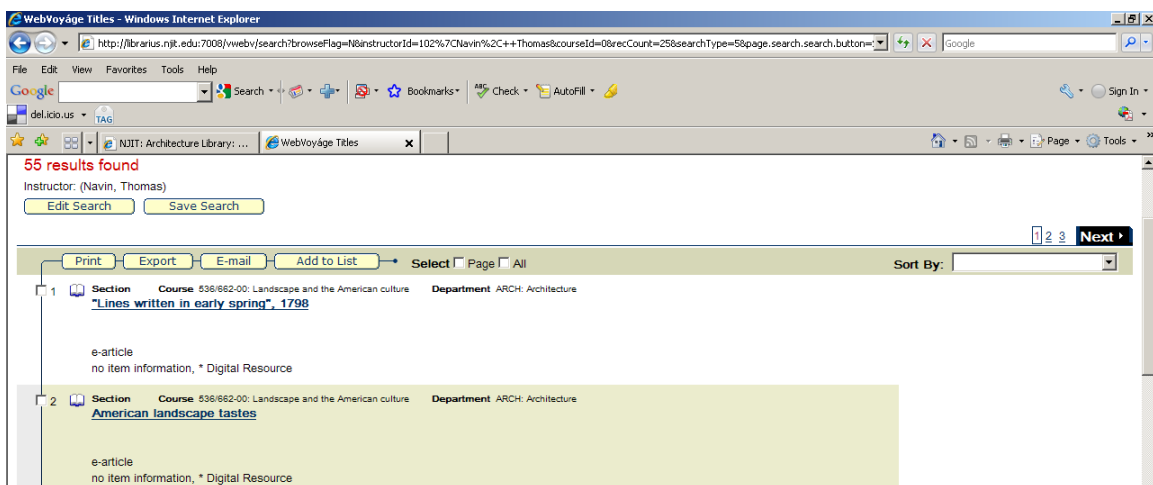
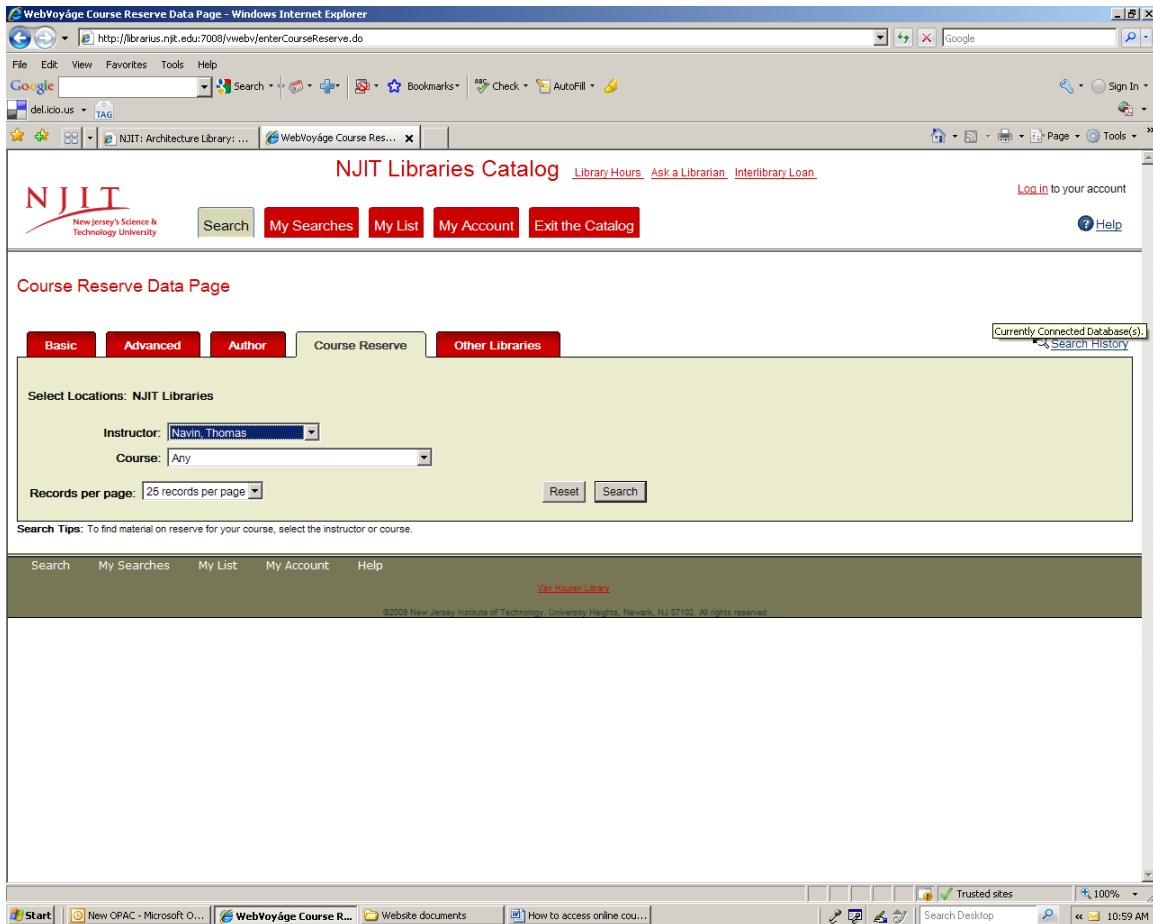
The screenshot shows a web browser window titled "WebVoyage Course Reserve Data Page - Windows Internet Explorer". The address bar shows the URL: <http://librarius.njit.edu:7008/vwebv/enterCourseReserve.do>. The page header includes the NJIT logo (New Jersey Institute of Technology) and navigation links: [Library Hours](#), [Ask a Librarian](#), [Interlibrary Loan](#), and [Log in to your account](#). Below the header are buttons for [Search](#), [My Searches](#), [My List](#), [My Account](#), and [Exit the Catalog](#), along with a [Help](#) icon.

The main content area is titled "Course Reserve Data Page" and features several tabs: [Basic](#), [Advanced](#), [Author](#), [Course Reserve](#) (selected), and [Other Libraries](#). A [Search History](#) link is also present.

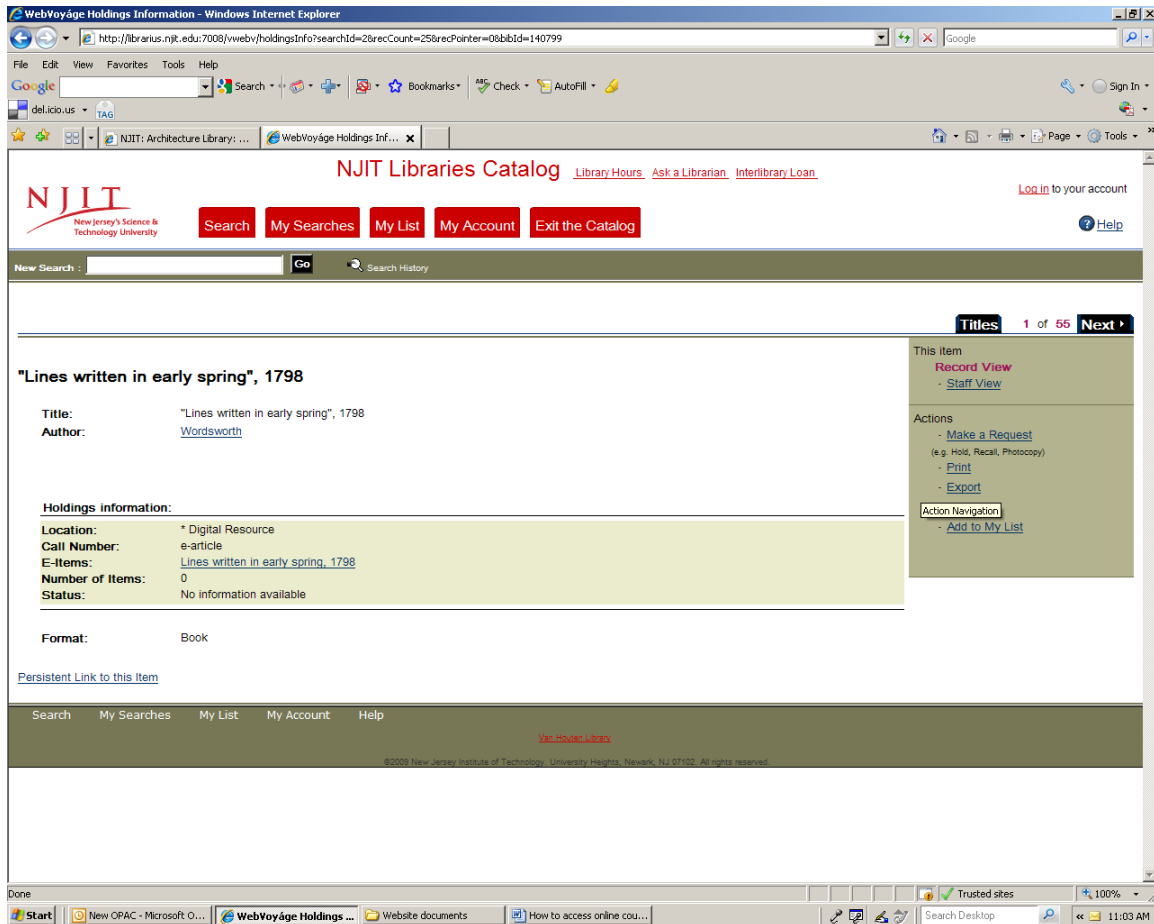
Under the "Course Reserve" tab, there is a section for "Select Locations: NJIT Libraries" containing two dropdown menus: "Instructor: Any" and "Course: Any". Below these is a "Records per page:" dropdown set to "25 records per page" and "Reset" and "Search" buttons.

A "Search Tips:" section below the form states: "To find material on reserve for your course, select the instructor or course." At the bottom of the page, there is a footer with navigation links ([Search](#), [My Searches](#), [My List](#), [My Account](#), [Help](#)), a [Visit Another Library](#) link, and a copyright notice: "©2003 New Jersey Institute of Technology, University Heights, Newark, NJ 07102. All rights reserved."

The browser's taskbar at the bottom shows several open applications: Start, New OPAC - Microsoft O..., WebVoyage Course R..., Website documents, and How to access online cou... The system tray shows the time as 10:58 AM.



**Course reserve item is identified as e-article, Digital Resource. Click the link for the title of the reading you are looking for**



**Click on the link after e-items, and PDF document will open and will become available for printing.**